

United Nations Development Program

برنامج الأمم المتحدة الإنمائي



EGYPTIAN-ITALIAN
ENVIRONMENTAL COOPERATION PROGRAM
PHASE II

HAND-OVER CERTIFICATE

Program Coordination Unit

December 2010



*Government of the Arab
Republic of Egypt*



*Egyptian Environmental
Affairs Agency*



*Italian Ministry of Foreign
Affairs – Directorate General of
Co-operation
for Development*



*Embassy of Italy
in Egypt*

THE UNITED NATIONS DEVELOPMENT PROGRAM

WHEREAS a Memorandum of Understanding (hereinafter referred to as the “MoU”) for the implementation of the Egyptian Italian Environmental Cooperation Program – Phase II (hereinafter referred to as the “Program”) was signed in Cairo on November 5, 2003, between the Government of Italy (GOI) - acting through the Ministry of Foreign Affairs, Directorate General of Co-operation for Development - as the first Party, and the Government of Egypt (GOE) - acting through the Ministry of State for Environmental Affairs- as the second Party;

WHEREAS the Management Committee of the Italian-Egyptian Debt-for-Development Swap Program approved to co-finance the Program and a specific Project Implementing Agreement, was signed on January 21, 2004, between the abovementioned Management Committee and the Egyptian Ministry of Environmental Affairs / Egyptian Environmental Affairs Agency (EEAA);

WHEREAS a Third-Party Cost Sharing Agreement was signed on February 18, 2004, between the Government of Italy - acting through the Ministry of Foreign Affairs, Directorate General of Co-operation for Development - as the Donor, and the United Nations Development Program (UNDP), for the provision of support services by the UNDP Egypt Country Office, in the execution and implementation of the Program within the framework of UNDP National Execution arrangements;

WHEREAS a cooperation program in the field of Environment between the GOE and the GOI has been undertaken from 1998 to 2003 through the initiative “Institutional Support to the EEAA to improve planning capabilities for rehabilitation and protection of natural and cultural environmental resources and implementation of pilot projects within the framework of Egypt’s National Environmental Action Plan (NEAP) activities”;

WHEREAS the project “Program Coordination Unit” (hereinafter referred to as “The Project”), has been implemented from November 2005 to December 2010 in the framework of the MoU, with the aim of coordinating and guiding the implementation of the whole Program assisting the Program Steering Committee, the Executing Agencies, Project Executive Committees and the Project Management Units (PMUs), in close coordination with MSEA/EEAA, DGDC/Italian Embassy and UNDP;

**NOW THEREFORE,
UNDP DECLARES THAT**

The Project has been substantially completed in accordance with the MoU and with the Project Document originally approved by the Parties and later amended by the Project Executive Committee (PEC), as per Annex 1 “Declaration of Achievement of Expected Results”:

APPROVES

To transfer the ownership of the project to the Ministry of State for Environmental Affairs, which in turn definitely assign the ownership of all physical assets purchased, as well as intellectual assets delivered through the Project - as per Annex 2 “Handing over/Inventory List”, to EEAA. Conditions and responsibilities of the recipient party are listed in the abovementioned Annex.

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The Parties herewith agree to establish, within 15 days from the signature of the present Hand-Over Certificate, a Quadripartite Committee (*Program Follow-Up and Monitoring Committee*, **PFUMC**) composed by two Egyptian Members (nominated by EEAA and by UNDP) and two Italian members (nominated by Italian Embassy and DGCD-Rome) with the mandate of monitoring the results achieved by the Project as well as the implementation of the strategy for their sustainability

PFUMC shall meet regularly for its ordinary tasks or ad-hoc meetings may be called, upon request of any of the Parties and shall issue decisions and resolutions by consensus.

The following Annexes constitutes integral part of this document

Annex 1: Declaration of Achievement of Expected Results

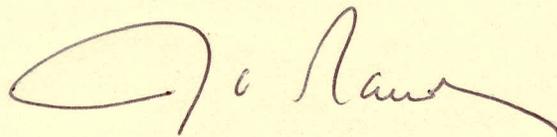
Annex 2: Declaration on Handing over– Inventory List

In witness whereof, the parties hereto have agreed the present document in four originals in the English language.

Cairo, 16th December 2010
(Place and date)

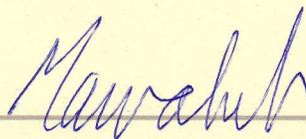
United Nations Development Program
Resident Representative

Dr. James W. Rawley



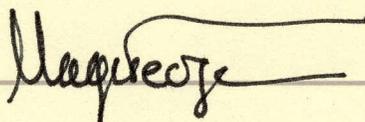
Egyptian Environmental Affairs Agency
Chief Executive Officer

**Dr. Mawaheb Abdel Moneim
Abou El-Azm**



The Minister of State for Environmental Affairs

H.E. Maged George Elias



Annex 1

Declaration of Achievement of Expected Results

The Parties declare that the project has achieved its expected results, as per the project document. The table here below summarizes the contribution of the project during its lifetime regarding the attainment of its outputs:

| Specific Objectives | Expected Results | Indicators |
|--|---|---|
| I.1 Ensure effective communication between the donors, UNDP, EEAA and other executing agencies and the Project Management Units | I.1.1 PCU functions as Secretariat for Program | <ul style="list-style-type: none"> - Meetings convened - Agendas and minutes prepared - Program and project inputs provided in timely and effective manner |
| I.2 Develop common program level perspective among PMUs, implementing institutions and those entities outside the program | I.2.1 PCU functions as a center for program information | <ul style="list-style-type: none"> - Publications prepared - Website is accessible on the Internet - Workshops and conferences sponsored by EIECP |
| I.3 Ensure that program and project results and lessons learned are captured for use in management planning and evaluation of implementation effectiveness | I.3.1 Program M&E system is functional and used for management planning and evolution of program interventions | <ul style="list-style-type: none"> - Key Indicators are set in participatory manner - M&E database is established |
| I.4 Ensure that program is implemented in accordance with approved work plans, budgets, rules and regulations and consolidated procedures. | I.4.1 Project work plans, budgets, and progress reports are consolidated at the program level and are in keeping with accepted formats and rules. | <ul style="list-style-type: none"> - Reports and documents are available and accepted by various stakeholders and the donors. |
| I.5 Provide technical assistance and backstop support to PMUs and implementing agencies | I.5.1 Projects and agencies receive support and information from the PCU on policy and implementation matters. | |

Annex 2

Declaration on Handing over-Inventory List

UNDP certifies that all physical assets purchased and used during project implementation, as well as all intellectual assets delivered through the above project - as per the Inventory List here below - have been delivered to MSEA/EEAA.

The recipient Party commits, at its own expense, to keep and maintain in good condition and repair the assets listed here below, as well as to make use of them for the same objectives, target area and target beneficiaries of the project and in accordance to the *Declaration of commitment towards sustainability of Achieved Results and Deliverables* (Annex 3).

Physical assets:

| Description | Asset Location | Entity in charge |
|--|----------------|------------------|
| Fax Machine Panasonic | PCU Office | EEAA |
| CD- Read/write Asus | PCU Office | EEAA |
| Flash Memory (256 memory) Swissbit | PCU Office | EEAA |
| 4 Office cabinets Ideal | PCU Office | EEAA |
| One filing cabinet Ideal | PCU Office | EEAA |
| Peugeot 405, chasis No. 71916984 Color: Platinum, domestic production, 1580.CC Model 2005 | EEAA | EEAA |
| (3) Computer Dell G*280 P4 3.0 GHZ, 512 MB Ram, 80 GB HDD, CD-RW+DVD Combo Drive, Win XP 98 Pro, 128 MVGA. | PCU Office | EEAA |
| (1) Printer HP Laser jet 1320 | PCU Office | EEAA |
| (3) Dell 17 Monitor | PCU Office | EEAA |
| (4) Power Stabilizer Smart | PCU Office | EEAA |
| Computer and Scanner | PCU Office | EEAA |
| Laptop | PCU Office | EEAA |
| Printer | PCU Office | EEAA |
| Mouse | PCU Office | EEAA |
| Desk 150cm | PCU Office | EEAA |
| 2 hanged drawer unit | PCU Office | EEAA |

| | | |
|--|------------|------|
| 1drawer unit | PCU Office | EEAA |
| 2 Hydraulic Chairs | PCU Office | EEAA |
| Side table | PCU Office | EEAA |
| Brilliance Galina, chassis No. K013412 Motor No.1668 Color: Black domestic production, 2000.CC Model 2007 | EEAA | EEAA |
| Toyota Camry, Motor No. 244343, No. 8927 | EEAA | EEAA |
| Laptop Adaptor | PCU Office | EEAA |
| Mobile Nokia 1661-12 - Serial no, 395328036200078 | PCU Office | EEAA |
| USB modem | PCU Office | EEAA |
| Scanner | PCU Office | EEAA |
| External USB Hard disk | PCU Office | EEAA |
| USB modem K 3765 Black 890022041020198023- with prepaid line 0161121738 | PCU Office | EEAA |
| Mobile Nokia 330 - Serial no, 356085020377884 | PCU Office | EEAA |
| Mobile Nokia 2330 - Serial no, 356085020198454 | PCU Office | EEAA |
| Printer HP DeskJet D 1663 Serial no, Cn04bcd2J2 | PCU Office | EEAA |
| Mobile Nokia 2330 - Serial no, 358316037522024 | PCU Office | EEAA |
| Mobile Nokia 2330 - Serial no, 358316037527065 | PCU Office | EEAA |
| Memory Card & Reader | PCU Office | EEAA |

All the abovementioned physical assets are in good working conditions.