

**Support to the Population and Housing Census
CAPMAS**

MINUTES OF MEETING Cairo, 26 - 27/05/2015
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The Italian Ministry of Foreign Affairs and International Cooperation, Directorate General for Development Cooperation (MAECI-DGCS) organized a project identification mission to support the Population Census which the Central Agency for Public Mobilization and Statistics (CAPMAS) will carry out in November 2016.

The mission from the Head Quarters in Rome took place following the official request presented by CAPMAS and Ministry of International Cooperation to the Embassy of Italy in Cairo, Office for Development Cooperation in February 2015.

Meeting's Objectives:

1. To jointly identify CAPMAS' needs and challenges for the 2016 Population Census and to agree on the support of Italy, through its Ministry of Foreign Affairs and International Cooperation and the Italian National Statistical Institute (ISTAT).
2. To define the Roles and Responsibilities of each partner focusing on a clear vision of the workplan and activities to be implemented by both sides.

Attendees:

CAPMAS

- Mrs. Ghada Mostafa, Head of President Office Affairs;
- Mr. Ahmed Kamal Abd Elaziz, CAPMAS president Advisor;
- Dr. Ayat Mohamed Abd El attf, Head of statistical training administration;
- Ms. Hoda Mostafa, General director of International Cooperation Dept;
- Ms- Yassmin Ahmed, International Cooperation Dept.;
- Mr. Mostafa Abd Elsttar, International Cooperation Dept.

Italian Development Cooperation

- Mr. Marco Platzer, Director, Embassy of Italy in Cairo, Development Cooperation Office;
- Ms. Simonetta Di Cori, Expert, MAECI-DGCS;
- Ms. Tiziana Pellicciotti, Technical Cooperation Unit, Italian National Institute of Statistics (ISTAT);
- Ms. Maria Rosaria Centrone, Programme Officer, Embassy of Italy in Cairo, Development Cooperation Office.

Summary

1. The meeting started with a series of presentations with regards to CAPMAS' activities, organization and staff. Presentations focused on census preparatory activities, the main innovations CAPMAS is going to introduce as compared to the 2006 operation and the main challenges they face.
2. The purpose of the mission was presented by the Italian representatives with the following details:

- jointly discuss and assess CAPMAS' needs related to the preparation and implementation of the 2016 Population Census;
 - identify possible areas and modalities of intervention, including tentative timing with regards to the 2016 Census' activities and related following steps.
3. The meeting included a visit to CAPMAS' premises, comprehensive of National Centre for Statistical Training, the Information Technology (IT) Centre, the Intelligent Character Recognition (ICR) Centre, and the Geographic Information System (GIS) Centre, responsible for country-mapping.
4. CAPMAS presented the main areas of the possible collaboration:
- Sampling design and the use of short and long forms;
 - Designing the data entry program for the tablets;
 - Programs to transfer data from tablets to pc (data editing);
 - Assuring data security in transferring and processing the data;
 - Setting-up a reliable system for data quality control in all the 2016 Census' phases;
 - Developing recommendations on how to use maps and how to deal with possible discrepancies between maps and actual situation;
 - Supporting the communication and media campaign;
 - Providing support to the online data collection to be introduced for the first time in Egypt.

Further needs that may progressively arise will be jointly assessed and evaluated.

Conclusions:

The Italian assistance will consist in: provision of equipment (i.e. tablets), technical assistance short-term missions and training activities in Egypt.

The joint cooperation will not start before Autumn 2015; by then CAPMAS will have finished the 4th pre-test that will also include a questionnaire testing (long and short forms).

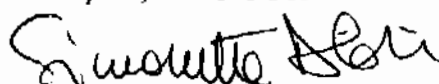
The parties agreed to be in contact via email with regards to the next steps to be taken and will exchange any relevant documentation in order to design, develop and implement the collaboration in detail.

CAPMAS
Cairo, 26-27/05/2015

For the Italian side

Simonetta Di Cori

Expert, MAECI-DGCS



For the Egyptian side

Ghada Mostafa

Head of President Office Affairs

